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## OFFICE OF POLICY, OVERSIGHT, AND REGULATORY AFFAIRS

Brian Ross  
Assistant Commissioner

Donnie De Saw  
Administrative Analyst 4

Adriana Gittens  
Senior Clerk Typist

Noreen Kroslin  
Executive Assistant

## OFFICE OF POLICY AND REGULATORY DEVELOPMENT

Joseph D. Pargola  
Assistant Director

Alexandra Campos  
Program Specialist 1 Social/Human  
Services

Madeline Del Rios  
Senior Executive Service

Geri Dietrich  
Administrative Analyst 4

Debra Hayes  
Program Specialist 3 Social/Human  
Services

Patricia Lane  
Head Clerk

Lemonte Sanders  
Standards and Procedures Technician 4

Laurin Stahl  
Administrative Analyst 4

Shia Tekhna  
Standards and Procedures  
Technician 3

### What's New?

#### **Policy Inquiry Data Review**

The Office of Policy and Regulatory Development received a total of 53 inquiries related to the Department's Policies and Procedures. This office reviewed the inquiries from January – March 2021 and has compiled them into the [Policy Inquiry Data Review](#) report.

This office will continue to review data on a quarterly basis and to make the report accessible on the Office of Policy and Regulatory Development's tab, *which is only accessible via the DCF Intranet site.*

### What's Revised?

#### **Policy**

- [CPP-II-C-2-800](#), **Plan of Safe Care for Infants Identified at Birth and Affected by Substance Use or Drug Withdrawal:** this policy has been revised to inform staff that after the multi-disciplinary case conference, the Intake Worker shall develop a Plan of Safe Care with the parent(s) and **document it in NJ SPIRIT within 30 days of the CPS or CWS report. Additionally, documentation related to the plan and services is to be made in the Substance Activity Windows.** Lastly, in Section 6, "Multi-Disciplinary Case Conference Section (i)," the worker shall "Document the written summary of the team meeting in NJ SPIRIT under a Supervisory Contact Sheet; **MDT Conference Note with a Plan of Safe Care Activity.**"

- [OOE-I-A-1-26](#), **Procedural Standards:** this revised policy, previously titled, "Procedural Safeguards," now encompasses updates to parental notices of consent, notice and participation in

meetings, and when possible, native language translation. Other updates include the change in notification time for the Revocation of Consent from 20 days to 10 days.

- [NJ-NY Placement MOA](#): The agreement is applicable to the New Jersey counties of Bergen, Essex, Hudson, Middlesex, and Union, as well as the New York counties of Bronx, Kings, New York, Queens and Richmond. Edits were made to [Attachment 2](#) and [Attachment 3](#) to clarify contact information for the New Jersey programs.

### ***Search Update:***

**The New Jersey Department of Children and Families has temporarily converted our Policy Manual search engine to utilize Google search. Users can search exclusively within the DCF Policy Manual by either typing in a keyword, policy or form title, or policy or form citation by selecting “Search DCF Policies” found throughout the Policy Manual in the Related Links shortcut box. Your search results will appear in a new Google search window. For any questions accessing Department Policies or Forms, please contact [policy@dcf.nj.gov](mailto:policy@dcf.nj.gov) for assistance.**

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If you have any questions, please contact the Office of Policy and Regulatory Development at [policy@dcf.nj.gov](mailto:policy@dcf.nj.gov) or 609-888-7030.